

Putteet Hill Homeowners Association

Architectural Control Committee (ACC) Application

ARCHITECTURAL DESIGN & CONSTRUCTION APPLICATION

Date: _____, _____, 202____

Applicant must complete the following schedule, then submit this Application and the check for the ACC Review Fee payable to "Putteet Hill HOA"

APPLICATION FOR: _____MAIN DWELLING _____GUEST HOUSE _____ HOME REMODEL _____ DETACHED GARAGE _____ CARPORT (RVs, Boats, Large Vehicles, Tractors, Trailers, Equipment, etc) _____ LARGE ACCESSORY BUILDINGS _____ STORAGE SHEDS (80 SF or less) _____ WORKSHOP _____SWIMMING POOL _____ POOL HOUSE _____ PERGOLA _____ GAZEBO _____ DECK _____ PATIO _____ GREENHOUSE BOUNDARY FENCE _____BACKYARD FENCE _____RETAINING WALL; INSTALLING ON-SITE SANITARY SEWER FACILITY: _____ STANDARD SEPTIC SYSTEM or _____AEROBIC SEPTIC SYSTEM; _____WATER WELL ANIMAL SHELTER; _____ FLAG POLE(s) _____ BASKETBALL GOAL(s) _____ TENNIS COURT(s) _____ OTHER SPORT or PLAYGROUND FACILITIES _____ OTHER IMPROVEMENTS _____ BUILDER OR REALTOR SIGNS (DESCRIBE): _____

(Check each dwelling or Improvement type to be included in this application)

LOT INFORMATION

Lot # _____	Phase # _____	Property address: _____ _____
-------------	---------------	----------------------------------

THIS APPLICATION IS FOR CATEGORIES INITIALED ABOVE. ACC FEES, EFFECTIVE MARCH 1, 2021:

ACC Application Fees, payable to "Putteet Hill HOA" Primary Dwelling or Guest Home Fee: \$300 - Date Received: _____ Home Addition or Modification Fee: \$300 - Date Recvd: _____ Improvements ACC Approval Fee: \$100 - Date Received: _____ Septic ACC Approval Fee: \$50 - Date Received: _____ Water Well ACC Approval Fee: \$50 - Date Received: _____ RePlat ACC Approval Fee: \$100 - Date Received: _____	Home Addition or Modification Description: _____ _____ _____ _____ _____
--	---

Putteet Hill Homeowners Association

Architectural Control Committee (ACC) Application

ARCHITECTURAL DESIGN & CONSTRUCTION APPLICATION

PROPERTY OWNER INFORMATION

Names: _____ Phone No: (____) ____ - _____ Email: _____	Mailing address: _____ _____ _____	Owner(s)' signature(s): _____ _____ Signed: _____ Date: _____
---	--	--

BUILDER (OR OWNER'S REP) INFORMATION

The below named Builder or Owner's Representative will act during the construction: yes _____ no _____ **Owner initials** _____

Name: _____ Phone No: (____) ____ - _____ Email: _____	Mailing address: _____ _____ _____	Builder's signature: _____ Signed on _____ Architectural Plans delivered on: _____, _____, 202____
--	--	---

NOTE: The Property Owner, the Owner's Engineer, Architect, and the General Contractor are solely responsible for the design and construction of the home foundation and for compliance with TCEQ rules and regulations for storm water compliance and SWP3 Pollution Prevention Plan as outlined in TCEQ's general permit TXR15000.

Applicant, Initial below if submitted or if any of the following will not be submitted:

- _____ Architectural Plans with exterior elevations – required 1 Hard Copy & Digitally by Email;
- _____ Site Plan – required with Building, Septic & Well locations, Set-back lines and Easements;
- _____ Storm Drainage Plan (required – Design and Construction at Builder's and Owner's risk);
- _____ Roof Pitch & Materials Plan – required;
- _____ Types & Colors of exterior materials – required;
- _____ Landscape Plan – required with spot elevations of existing trees to be preserved/removed;
- _____ Foundation Plan (not required – Owner's Engineer's, Builder's and Owner's risk);
- _____ Framing Plan (not required – Builder's and Owner's risk);
- _____ Wall Sections Plan (not required – Builder's and Owner's risk);

Application must submit the signed ACC Application with the \$300 Home or \$100 Improvement submittal fee to:

Putteet Hill HOA, Inc.
500 Throckmorton Street #2004
Fort Worth, Texas 76102

E-mail: mercero@jtmdevelopment.com

The Putteet Hill HOA's three-member Architectural Control Committee ("ACC") will review this application and the accompanying architectural plans, designs and materials, and the Site Plan for completeness and compliance with the Declaration Restrictions and Rules, and the Design and Construction Guidelines, resulting in the decision indicated below.

Putteet Hill Homeowners Association

Architectural Control Committee (ACC) Application

ARCHITECTURAL DESIGN & CONSTRUCTION APPLICATION

Lot Information: Address: _____

Legal Description Lot #: _____ Phase: _____ Acres: _____ Comments: _____

Lot Owners: Names (Printed): _____

Mailing Address: _____

Phone #s: Home (____) ____-____; Work (____) ____-____; Cell (____) ____-____;

E-mail Address: _____ Alternate E-mail Address: _____

Contractor: Company Name: _____

Mailing Address: _____

Phone #s: Work (____) ____-____; Fax (____) ____-____; Cell (____) ____-____;

E-mail Address: _____ Alternate E-mail Address: _____

Schedule: Desired Start Date _____

Construction is to be completed as to exterior finish and appearance
nine (9) months from the setting of forms for the foundation DCCRs 7.7

Putteet Hill Homeowners Association

Architectural Control Committee (ACC) Application

ARCHITECTURAL DESIGN & CONSTRUCTION APPLICATION

1. Indicate below any/all improvements, in addition to those checked above, to be included in this application, following provisions of Declarations of Covenants, Conditions and Restrictions, and the Rules & Regulations (R&Rs) for Putteet Hill Homeowners Association (DCCRs).

Required for Main Dwelling:

☒ Minimum 2 car garage not facing street side of Lot. DCCRs 7.6 (f) and R&Rs 1.17

☒ Cluster Mailbox. (\$500 Cost Sharing, payable to Developer, Putteet Hill, LLC). R&Rs 1.16

☒ Concrete Driveway. DCCRs 7.6 (G)

☒ Landscaping. ACC R&Rs 1.20 and Maintenance R&Rs 1.71

☒ Irrigation Systems

Other Options not listed above for Main Dwelling or Guest House (Check all that Apply):

☐ Remodeling or Addition

☐ Privacy Screening

☐ Antenna or Satellite Dish

☐ Play Equipment

☐ Rainwater Harvesting System

☐ Excavation or Fill

☐ Structure Repainting

☐ Pet Housing or Pen

☐ Roof Replacement

☐ Solar System

☐ Major New or Changed Landscaping

☐ Equipment Screening

☐ Storm Water Drainage Improvement

☐ Other (See above)

2. Provide the following information for the Dwelling(s):

Main Dwelling (Minimum 2,300 AC SF on New Construction – DCCRs 7.6.C):

Total air-conditioned space: 1st floor / upper floor / all: _____SF _____SF _____SF

Total SF under roof (AC, non-AC, garage, porch): _____ SF

Number of parking spaces in garage: _____

Putteet Hill Homeowners Association

Architectural Control Committee (ACC) Application

ARCHITECTURAL DESIGN & CONSTRUCTION APPLICATION

Exterior Siding Materials and Colors _____

3. Guest House (Minimum 750 SF on New Construction – See DCCs 7.6.C):

Total air-conditioned space: 1st floor / upper floor / all: _____SF _____SF _____SF

Total SF under roof (AC, non-AC, garage, porch): _____ SF

Number of parking spaces in garage: _____

4. For the Dwelling(s) and Garage(s)

Provide Architectural Plans prepared by Architect, Engineer, or Certified House Planner:

Floor Plan(s), including Electrical Plan(s)

Exterior elevations noting height and exterior siding materials

Roof Plan noting materials, color and pitch of roof

Provide Engineered Foundation Plan(s) and Storm Drainage Plan(s):

Signed, sealed, and dated by a licensed, registered engineer

5. For any/all additional Improvements to be included in this application:

Provide dimensioned plans and elevations with structures and associated equipment locations. Indicate all exterior materials to be used, including colors or finish selections.

Provide samples, color copies, literature, brochures, or photographs of colors and finishes.

6. Provide a professionally drawn **Site Plan**, to scale, dimensions, placing the Dwelling(s), Garage(s), Driveways and other Concrete Flatwork, and any/all additional improvements on the Lot:

- Address and lot number(s)
- Utility and Drainage Easements and Building Setback lines
- Designate Drainage Pattern on Lot
- Dwelling(s), Garage, Concrete Flatwork (Driveway, Walk to front door, and other concrete flatwork), Septic System and Water Well (**Provide Permits prior to construction**).
- Any/All additional improvements to be included in this application
- Propane Tank (If applicable) (Note: Buried preferred, locate above ground tank on rear portion of lot and screened from view from the streets or adjoining lots.

Putteet Hill Homeowners Association

Architectural Control Committee (ACC) Application

ARCHITECTURAL DESIGN & CONSTRUCTION APPLICATION

- Trinity Conservation District and City of Cresson Permitting Approval required for water wells; or
- City of Cresson Permitting Approval required for OSSF Standard Septic or Aerobic System

Primary Dwelling, Guest Home and Detached Garage exterior materials (samples, photos or brochures):

Driveway Concrete type & color: _____

Sidewalk Concrete type & color: _____

Roof Material / color: _____

Gutter/Downspout Type/color: _____

Brick and Mortar colors: _____

Stone and Mortar colors: _____

Cementitious Siding colors: _____

Hardwood Siding colors: _____

Stucco Color: _____

Exterior Stain location / color: _____

Exterior Trim Stain / color: _____

Exterior Paint location / color: _____

Exterior Trim Paint / color: _____

Louver type / color: _____

Shutter type / color: _____

Window Frame / color: _____

Front Door and Frame / color: _____

Exterior Doors type / color: _____

Putteet Hill Homeowners Association

Architectural Control Committee (ACC) Application

ARCHITECTURAL DESIGN & CONSTRUCTION APPLICATION

Garage Door Type/ color: _____

Entry light fixture / color: _____

Other Light Fixtures /color: _____

By submitting this application, I understand and acknowledge that:

1. I have read and will comply with the requirements listed in the Declaration of Covenants, Conditions and Restrictions, as amended, for the Putteet Hill subdivision, the Rules & Regulations, and the Minimum Design & Construction Standards, and the ByLaws of the Putteet Hill Homeowners Association, Inc. (The "Governing Documents" available from the Association.)
2. I have been provided a copy of the Declaration of Covenants, Conditions and Restrictions, and the Rules & Regulations and this ACC Application and the Minimum Design & Construction Standards for the Putteet Hill Addition and the Putteet Hill Homeowners Association, Inc. to my Contractor.
3. United Cooperative Electrical Services has asked the developer of Putteet Hill to advise Buyers that "if the home's electrical meter is located further than 200 feet as measured by the length of the electrical service from the transformer to the electrical meter, then the homeowner will incur an additional one-time construction expense for the initial service paid to the electrical provider".
4. When this ACC Application is approved, I will provide a copy of this application to my contractor. (If a culvert is to be installed, the approved application will include the required size of said culvert, per engineering for the development.) And, I will advise my contractor that all home contractors must sign this document and the Governing Documents, and abide by them, subject to the ACC's enforcement.
5. The Architectural Control Committee (the "ACC") has up to 30 days to review this application when complete. The ACC will not process an incomplete application. If the ACC requires additional information, the 30-day period for approval starts over when the revised document(s) is/are resubmitted by Applicant to the ACC.
6. After approval, any subsequent alterations to the proposed Dwelling(s) or Improvement(s) will be submitted to the ACC for approval prior to implementation of alterations.
7. No work will commence without written approval from the ACC.
8. In the event that a Stop Work Order is issued, all work on the Lot will stop pending resolution of the issue as stated in the Stop Work Order.
9. Work must start within 180 days of approval by the ACC.

Putteet Hill Homeowners Association

Architectural Control Committee (ACC) Application

ARCHITECTURAL DESIGN & CONSTRUCTION APPLICATION

10. Granting of approval by the ACC shall in no way serve as a guaranty or warranty as to the quality of the plans or specifications, nor the habitability, feasibility or quality of the resulting Dwelling(s) or Improvement(s).
11. Inspections by the ACC are completed only to confirm compliance with approved applications, including placement on the Lot, culvert size and installation, minimum construction standards, and the Governing Documents for the Putteet Hill subdivision and the Putteet Hill HOA.
12. Non-compliance with the Declaration of Covenants, Conditions and Restrictions, the Rules & Regulations and the Minimum Design & Construction Standards and/or this application, may result in a fine to the Lot Owner.

Owner must submit all construction plans in PDF form. Plans must include the following

- Site Plan with Square Footage of Structures, and location of Structures, Driveway, Propane Tank, Septic, Water Well, Fences, Walls, Sheds, etc.
- Elevations (with height and exterior materials), Floor Plans, Roof Plan
- Storm Drainage Plan
- Setbacks and Footprints and Height Dimensions

Please submit the application via email to: _

merc@jtmdevelopment.com

ALL CONSTRUCTION PLANS MUST BE
SUBMITTED ELECTRONICALLY

SIGNED:

Owner of Lot # ____, Phase # ____, Putteet Hill Street Address _____

Printed Name: _____, Mailing Address _____

Phone # _____, Email Address: _____

Signed By: _____, Date: _____

Putteet Hill Homeowners Association

Architectural Control Committee (ACC) Application

ARCHITECTURAL DESIGN & CONSTRUCTION APPLICATION

SIGNED:

Builder or Contractor: _____ Date: _____

Mailing Address: _____

Phone # _____, Email Address: _____

Signed By: _____, Title: _____ Date: _____

ARCHITECTURAL CONTROL COMMITTEE ("ACC") RESPONSE:

_____ FINAL APPROVAL

_____ CONDITIONAL APPROVAL SUBJECT TO (Final ACC approval is pending submittal and approval of the following requirements) _____

_____ ACC DENIAL

Executed this _____ day of _____, 202_____

PUTTEET HILL ARCHITECTURAL CONTROL COMMITTEE

Tom Mercer, ACC President for Putteet Hill HOA ACC